



Student Lockers Locker Usage Policy

A number of student lockers are available for rent at an annual fee. This facility is advantageous to students in our school and we encourage the uptake of this facility.

-  It prevents students having to carry heavy school books.
-  It keeps student property safe.

In order to have the Lockers looking well and used to their best advantage the following rules must be observed:

1. Lockers are for storing books, jackets and sports gear only. No food, drinks or perishable items may be left in your locker.
2. Padlocks will be allocated when the fee is paid. Padlocks are the responsibility of the student. Replacement locks must be paid for by the student.
3. Padlocks can only be bought in the school from the teacher in charge any other lock may be removed.
4. Lockers will be allocated by number and the student will be responsible for his/her own numbered locker. Lockers may not be shared or rented to another student.
5. Lockers must be kept locked at all times.
6. Lockers may have to be opened at the request of school management.
7. If students do not use their locker in the appropriate manner the locker may be withdrawn from the student.
8. Students may only go to their lockers at the following times:
 - (a) **Before roll call at 08.50 a.m.**
 - (b) **Morning break**
 - (c) **Lunch break**
 - (d) **After school**
9. Under no circumstances will students be permitted to go to their lockers between classes.

Deposits refundable when students leave school (€10)
Annual Rental €10.

Name: _____ Class: _____

Locker Area/Locker Number _____

Signed: _____ Date: _____